



DEFENSE LOGISTICS AGENCY  
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IN REPLY  
REFER TO

May 16, 2013

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Approved Defense Logistics Management System (DLMS) Change (ADC) 1065, Modification to the Required Delivery Date (RDD) Edit for Ammunition and Ammunition-Related Requisitions and Requisition Alerts under Navy Base Realignment and Closure (BRAC) Retail Supply Storage and Distribution (SS&D)/Inventory Management and Stock Positioning (IMSP) (Supply/MILSTRIP)

The attached change to Defense Logistics Manual (DLM) 4000.25, Defense Logistics Management System (DLMS) and DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), is approved for immediate implementation by DLA Transaction Services. The requisition alert exclusion must be implemented late May-early June. The expanded criteria for ammunition and ammunition-related materiel exclusion may be implemented separately. DLA Transaction Services must provide actual implementation dates to the DLA Logistics Management Standards Office.

Addressees may direct questions to Ms. Ellen Hilert, DOD MILSTRIP Administrator, 703-767-0676 or DSN 427-0676, e-mail: [ellen.hilert@dla.mil](mailto:ellen.hilert@dla.mil), or Ms. Heidi Daverede, DOD MILSTRIP Alternate, 703-767-5111; DSN 427-5111, e-mail: [heidi.daverede@dla.mil](mailto:heidi.daverede@dla.mil). Others may contact their Component designated Supply PRC representative available at: [www.dla.mil/j-6/dlms/CertAccess/SvcPointsPOC/allpoc.asp](http://www.dla.mil/j-6/dlms/CertAccess/SvcPointsPOC/allpoc.asp).

DONALD C. PIPP  
Director  
Defense Logistics Management  
Standards Office

Attachment  
As stated

cc:  
ODASD(SCI)



**Attachment to ADC 1065,  
Modification to the Required Delivery Date (RDD) Edit for Ammunition and Ammunition-  
Related Requisitions and Requisition Alerts under Navy Base Realignment and Closure  
(BRAC) Retail Supply Storage and Distribution (SS&D)/Inventory Management and Stock  
Positioning (IMSP)**

**1. ORIGINATOR:** Defense Logistics Agency (DLA) J331, 703-325-1924 (DSN 427)

**2. FUNCTIONAL AREA:** Supply/ Logistics (Requisitioning)

**3. REFERENCES:**

- a. Functional Requirements for DLA's implementation of the BRAC SS&D/IMSP
- b. [Approved DLMS Change \(ADC\) 57](#), Enhanced Edits for the Required Delivery Date (RDD) Data Field in Requisitions, dated May 23, 2002
- c. [ADC 57B](#), Revisions to Required Delivery Date (RDD) Edit, dated April 15, 2004
- d. [DLM 4000.25, Defense Logistics Management System \(DLMS\)](#), Volume 2, Supply, Chapter 4, Requisitioning
- e. [DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures \(MILSTRIP\)](#)  
Refer to Chapter 3, Requisition Processing and Related Action for requisition edit procedures, and Appendix 3, Formats Introduction, for guidance on recognizing ammunition and ammunition related materiel.

**4. REQUESTED CHANGE:**

**a. Overview:**

(1) This change provides a revision to the business rules relating to the use of the RDD on requisition alerts, requisition alert modifications, and requisition alert follow-ups to support long lead time requirements supported by DLA under approved Navy BRAC SS&D/IMSP procedures. Under this change, the Navy Fleet Readiness Center (FRC) will be allowed to submit requisition alert transactions using an RDD that exceeds the current restriction that requires a standard RDD to fall within 100 days of the document number date.

(2) This change includes an administrative update to clarify procedures associated with the ammunition requisition 100-day edit and expand the applicability to additional federal supply classes (FSCs) for ammunition and ammunition-related materiel.

**Staffing Note:** This update for ammunition and ammunition-related materiel is the result of staffing comments and was not identified in the original proposal.

**b. Background:**

(1) ADC 57 (Reference 3.b.) provided tighter RDD and Priority Designator edits at DLA Transaction Services (planned for later implementation by Inventory Control Points (ICPs) under modernization) in response to DOD Inspector General Audit Report, Required Delivery Dates in Requisitions for Secondary Items of Supply Inventory, Report No D-2000-113, April 19, 2000. Under this change, RDDs must fall within a 100-day timeframe subsequent to the requisition date. This validation was imposed to create a frame of reference for determining unreasonable RDDs. Communication of meaningful information related to the RDDs, such as restrictions on shipment not before or not after a particular date, is indicated by extended RDD coding (DLMS Special Requirements Code).

(2) ADC 57B authorized a Navy requisition exception to the standard RDD edit based upon the 100-day timeframe. This edit exception was applicable to the Naval Ammunitions Logistics Center (NALC) and was based upon the Navy cognizance (COG) symbol in the transaction (legacy record position 55-56 equal to 0T, 2D, 2E, 2T, 4T, 6T, 8E, 8T, or 8U and document number Service Code N, P, Q, R, or V). Under ADC 57B (Reference 3.c.), the edit was expanded to all Services based upon FSC 1300 (conventional ammunition). The MILSTRIP manual was updated upon publication of ADC 57B to drop the reference to the NALC in the footnote used to identify the authorized exception; instead the FSC 1300 was used to indicate the wider applicability of the exception. In response to the staffing of PDC 1065, the Navy commented that the original version of the edit based upon the COG symbol had a much broader applicability to different NSNs within the Navy, and so the sole reference to the FSC 1300 was misleading. After further research, the MILSTRIP Administrator concluded that the Defense Automatic Addressing System (DAAS) edit is no longer consistent with the DLMS/MILSTRIP procedures to identify ammunition and ammunition-related materiel based upon additional FSCs.

(3) In conjunction with the finalization of this ADC, the MILSTRIP Administrator contacted the Air Force to determine if the intra-Air Force exception authorized under ADC 57B (Reference 3.c.), could be withdrawn. This exception authorized use of Air Force unique codes within the legacy RDD field on an intra-Air Force basis. The Air Force determined that there are still pockets of legacy transactions requiring continued processing under this exception.

(4) As a result of the 2005 BRAC decision, retail supply, storage and distribution functions and associated infrastructure supporting the Navy industrial/maintenance sites will transfer to DLA. DLA will become the materiel provider to the FRC sites. Navy industrial activities (IAs) use requisition alert transactions to provide advance notification to the source of supply allowing stock positioning or procurement action in response to the forecasted future funded requirement. The requisition alert itself is an unfunded requirement. DLA requires visibility of an RDD ranging from 100 to 365 days to accomplish planning and procurement of long lead time items in support of the maintenance mission at the BRAC SS&D FRC sites. The operational requirement identified in the proposal is specific to the FRC and does not impact Naval Shipyard (NSY) procedures.

**c. Detailed Procedures:**

**(1) Navy Requisition Alert.** The following exception criteria and procedures are applicable to Navy requisition alerts.

(a) DLA Transaction Services will modify the edit currently applied to requisitions RDDs allowing the RDD to exceed the 100 day restriction for requisition alerts (511R), requisition alert modifications (DLMS 511M), and requisition alert follow-ups (DLMS 869F). Requisition alert transactions are identified by the Action Code 83, interpreted as Requisition Alert (DLMS 511R/511M at 1/BR06/20 and the DLMS 869F at 1/BSI09/20 Qualifier 83 (Future)).

(b) FRC sites will request materiel in advance of the start of an availability using a requisition alert. This will serve as a notice to DLA that an item is required in advance of a scheduled maintenance project.

(c) The FRC sites will identify the RDD, which may fall between 100-365 days in advance of the document number date, on requisition alerts. Any RDD that exceeds 1 year from the document number date will use extended RDD coding (DLMS Special Requirements Code S or X). Valid transactions will be passed to DLA for planning and procurement of materiel in advance of the RDD.

(d) DLA's Enterprise Business System (EBS) will post the RDD to the associated sales order created from the processing Requisition Alert. Inventory will be positioned at the applicable site in advance of a scheduled maintenance project. Accurate RDDs support DLA in accomplishing the task of planning and procurement to place that materiel at the industrial site and react with one of the following actions:

- Protect materiel when readily available under DLA ownership at the IA site.
- Request materiel be moved from co-located Distribution Depot to the IA site and protect materiel under DLA ownership in support of maintenance mission.
- Generate a redistribution order to move materiel within the DLA network to the IA site and upon receipt protect under DLA ownership in support of maintenance mission, or
- generate a new procurement or request to other source of supply, protecting materiel under DLA ownership upon receipt in support of the maintenance mission.

(e) When a requisition modifier for a requisition alert is received and processed in EBS, the modified fields will be updated and the applicable Supply Status will be returned to customer.

(f) When a follow-up action for a requisition alert is received and processed in EBS, a Supply Status will be returned to customer reflecting all applicable data elements from the requisition alert.

(g) When the materiel is required for use, a funded requisition will be provided. The exception for long lead time RDDs will not apply to funded requisitions.

(2) **Ammunition and Ammunition-Related Materiel.** The 100-day RDD edit exception provided for conventional ammunition is currently implemented as applicable to Navy COG symbols (0T, 2D, 2E, 2T, 4T, 6T, 8E, 8T, and 8U) and federal supply group (FSG) 13. In association with the publication of this ADC, the ammunition exception will be expanded to include the following additional FSCs: 1410, 1420, 1427, 1440, 5330, 5865, 6810, and 8140. This exception applies to standard MILSTRIP requisitions, requisition modifications, and requisition follow-ups.

(3) **Intra-Air Force Requisitions.** No changes; ADC 57B exception is retained.

**d. Revisions to DLM 4000.25 Manuals:**

(1) Revise DLM 4000.25 DLMS Volume 2, Chapter 4, Table C4.T5, Requisition Processing and Related Actions, as shown:

CODE OR DATA ELEMENT	ENTRY IS BLANK OR INCORRECT
Required Delivery Date	<p><i>(preceding text not shown)</i></p> <p>9. For all other conditions, blank RDD field if entry does not indicate a calendar date that falls no more than 100 days subsequent to the requisition date,<sup>29</sup> furnish BK supply status, and process. <b><i>By authorized exception<sup>30</sup>, the 100-day edit is not applicable to:</i></b></p> <p style="padding-left: 40px;"><b><i>(1) ammunition and ammunition-related requisitions identified by any of the following: Navy Cognizance Symbol 0T, 2D, 2E, 2T, 4T, 6T, 8E, 8T, or 8U; Federal Supply Group (FSG) 13; or Federal Supply Class (FSC) 1410, 1420, 1427, 1440, 5330, 5865, 6810, or 8140 ;</i></b></p> <p style="padding-left: 40px;"><b><i>(2) requisition alert processing under Navy/DLA industrial activity support agreement.</i></b></p>

<sup>29</sup> Not applicable for *intra-USAF* requisitions.

<sup>30</sup> ***Refer to ADC 1065.*** ~~The 100-day edit is not applicable to requisitions for FSC 1300 (conventional ammunition)~~

(2) Revise DLM 4000.25-1, MILSTRIP Chapter 3, Table C3.T2, Requisition Processing and Related Actions, as above (footnote numbering must be adjusted).

**(3) Numerous DLMS changes have been published in support of Navy BRAC SS&D/IMSP. DLA J33 Supply PRC representatives are responsible for coordination with the appropriate DLA and Navy offices for development and submission of documentation for the DLMS procedures associated with BRAC for the DLMS manual.**

**e. Proposed Transaction Flow:** No change.

**f. Alternatives:** None identified.

**5. REASON FOR CHANGE:** DLA and Navy require the ability to pass appropriate RDDs between systems for planning and procurement of long lead time items. Expansion of the criteria used for the ammunition-related requisition exception to include additional FSCs provides greater consistency across the DLMS.

**6. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages:** This change allows DLA access to known requirements to position materiel at an IA site prior to the start of a maintenance initiative with sufficient lead time when new procurement is required. Additionally, it clarifies current requirements for ammunition and ammunition-related RDD edits and removes obsolete guidance.

**b. Disadvantages:** Not having the correct RDD passed from the NAVAIR Depot Maintenance System (NDMS) to EBS will prevent DLA from providing adequate support to the FRC mission.

**7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** This change requires near-term implementation due to operational impact and imminent deployment of FRC support processes within DLA. The target implementation for the requisition alert exclusion is the May-June 2013 timeframe. DLA Transaction Services may implement this portion of the change immediately. The expanded criteria for ammunition and ammunition-related materiel exclusion may be implemented separately. DLA Transaction Services must provide actual implementation dates to the DLA Logistics Management Standards Office.

**8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:** Not available.

**9. IMPACT:**

**a. New DLMS Data Elements:** This change requires no new DLMS data elements.

**b. Changes to DLMS Data Elements:** This change requires no changes to existing DLMS data elements.

**c. Automated Information Systems (AIS):**

(1) DLA must ensure internal EBS edits will accept the Navy requisition alert RDD as authorized in this change.

(2) Service ammunition systems may be impacted (if so desired) in order to apply the expansion of the authorized RDD exception to additional FSCs.

**d. DLA Transaction Services:**

(1) Revise the RDD edit process to remove the 100-day restriction for Navy requisition alert transactions (based upon the requisition alert indicator). Navy requisition alerts will be authorized to submit RDDs up to one year in advance of the document number date.

(2) Expand existing criteria for identification of ammunition and ammunition-related transactions using Navy COG Symbols 0T, 2D, 2E, 2T, 4T, 6T, 8E, 8T, 8U and FSG 13 to also include FSCs 1410, 1420, 1427, 1440, 5330, 5865, 6810, and 8140.

(3) Retain RDD edit exception for intra-Air Force requisitions.

**e. Non-DLA Logistics Management Standards Publications:** DLA internal guidance may require update to document this exception.

## Enclosure, Comment Resolution

		PDC 1065 Comments	
	Submitter	Response	Resolution
1.	DLA	<p>Concur.</p> <p>A systems change request is being worked by our IMSP build team. Synchronized implementation between EBS and DLA Transaction Services will not be required; DLA Transaction Services can implement as soon as available</p>	<p>Noted.</p> <p>ADC has been updated.</p>
2.	Air Force	<p>Concur.</p> <p>Regarding the intra-Air Force exception: Rota Air Station, Spain still uses the RDD exclusion. Thus, we need to keep the exclusion in place for the time being.</p>	<p>Noted.</p> <p>Intra-Air Force</p>
3.	Marine Corps	<p>Concur.</p>	<p>Noted.</p>
4.	Army	<p>Concur.</p>	<p>Noted.</p>
5.	USTRANS COM	<p>Abstain. There is no impact to USTRANSCOM systems based on this change.</p>	<p>Noted.</p>
6.	Navy	<p>Concur.</p> <p>Navy requests that a change be made to this PDC to more accurately exempt ammunition.</p> <p>This PDC (PDC 1065) is making changes to previously approved DLMS Change 57. Change 57 had an exception that said:</p> <p>"5 c. An exception to the 100-day timeframe is authorized for Navy conventional ammunition to support Naval Ammunition Logistics Center (NALC) legacy system processes which permit extended RDDs using numeric calendar days. DAAS will exclude requisitions bearing COG symbols: 0T, 2D, 2E, 2T, 4T, 6T, 8E, 8T, and 8U from that portion of the edit (C2.28.7.7) which blanks the RDD field for entries greater than 100 days after the requisition date."</p> <p>This PDC, 1065, has the exception written as: "The 100-day edit is not applicable to requisitions for FSC 1300 (conventional ammunition)."</p> <p>The issue we see is that there are many other FSC's in use for conventional ammunition other than ones that start with 1300. Navy requests that we keep the existing edits for exempting the even COG items as was done under Change</p>	<p>Noted.</p> <p>Concur. The current footnote wording is inaccurate and misleading. The edit will continue to employ Navy COG symbol and FSG 13. Additionally, the FSCs used for the edit are expanded to include the ammunition and ammunition-related FSCs validated under ADC 441/441A, Clarification to Exception Rules to Accommodate Communication of Ammunition/Ammunition Related Quantities in Excess of Five Digits and reflected in MILSTRIP, Appendix 3.1, Formats Introduction (see paragraph AP3.1.3.1. for ammunition guidance). This update will provide consistency across the DLMS/</p>



		PDC 1065 Comments	
		<p>57B.</p> <p>If you change to the new edit of only exempting FSC 1300 material, there is the chance that our ammo docs will be modified to have the RDD stripped if the RDD is in excess of 100 days. The FSC's currently in use other than the 1300 series FSC's in our ammo systems are:</p> <p>1040, 1055, 1075, 1095, 1260, 1285, 1290, 1410, 1420, 1427, 1440, 1450, 1670, 2840, 3990, 4010, 4020, 4030, 4220, 4440, 4710, 4730, 4921, 4923, 4925, 4935, 5120, 5130, 5305, 5306, 5307, 5310, 5315, 5325, 5330, 5331, 5340, 5342, 5355, 5360, 5365, 5821, 5826, 5845, 5865, 5910, 5930, 5935, 5960, 5985, 5998, 6105, 6130, 6135, 6140, 6150, 6160, 6625, 6640, 6645, 6655, 6810, 6830, 6910, 6920, 7610, 8110, 8135, 8140, 8145, 8345, 9150, 9310, 9535</p>	<p>MILSTRIP/MILSTRAP for procedures related to ammunition/ammunition-related materiel. (Note: This is not an exact match for the FSCs identified by the Navy.) The exclusion guidance is updated to identify cognizance symbols and applicable FSG/FSCs.</p>